

Foreign Carrier Permit Guidance Information

Background

Under the Air Navigation (Jersey) Law, 2014 Part 15, Article 105 and the Air Navigation (Bailiwick of Guernsey) (Foreign Aircraft Operations) Regulations, 2019. Operators of aircraft registered in a foreign country require a Foreign Carrier Permit in order to undertake commercial air transport to and from the Bailiwicks of Jersey or Guernsey.

An aircraft registered in any other country other than the United Kingdom and its Territories and Dependencies cannot operate, shall not take on board or discharge any passengers or cargo if valuable consideration is given or promised in respect of the carriage of such persons or cargo unless it does so with the prior issue of a Foreign Carrier Permit from the Office of the Director of Civil Aviation.

Process

Applications for Foreign Carrier Permits (FCP) should be made via the Office of the Director of Civil Aviation (ODCA) website at www.cidca.aero

An application fee is payable on application, and various information and documents are requested. These include:

- Details of the route being flown.
- A copy of the current Air Operators Certificate (AOC).
- A copy of the Certificate of Insurance for the aircraft.
- The Channel Island airport being flown in to.
- The date of arrival and departure.

As they are independent jurisdictions, separate FCP applications are required for the Bailiwick of Guernsey, and the Bailiwick of Jersey.

The ODCA team will review applications submitted via the online system and advise the applicant should any additional information be required.

Please note the ODCA office hours are 9.00 to 17.00 Monday to Friday. Accordingly, we recommend applications are made at least three working days prior to the flight being flown. Where applications are made for flights to be operated in under three days, the ODCA will make best endeavours to assist though service cannot be guaranteed.

The Foreign Carrier Permit Document

Once the necessary checks have been completed, the Foreign Carrier Permit (FCP), will be issued to the applicant by email. The FCP will quote the date of operation, operator, aircraft, and route.

On receipt, the applicant is advised to review and confirm receipt of the FCP to the ODCA.

Please note the Conditions section on the FCP, these form part of the Permit and should therefore be reviewed by the applicant.

Please note that any primary changes to the FCP after receipt will require a new application by the applicant.

There are two areas where flexibility may be applied. The ODCA may allow for the following changes without the requirement for a FCP re-issue:

- A change of aircraft within the same AOC, (an email to the ODCA including a copy of the certificate of insurance must be sent prior to the flight).
- A change of arrival/departure date by up to a maximum of 48 hours.

Where either of these are allowed, they will need to be shown on the FCP.

All other changes require the re-issue of the FCP.

Contact

All contacts to the ODCA regarding Foreign Carrier Permits should be directed to the following email address, permits@cidca.aero