

Jersey Aviation Requirement 00 I

Aerodrome Certification



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Enquiries regarding the content of this publication should be addressed to:
The Director of Civil Aviation (Jersey) www.cidca.aero

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Enquiries

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Revision History

Subject	Page No	Issue No	Date
First Issue	All Pages	1	31 January 2025

Aerodrome Certification

Issue 1**January 2025****Effective: 31/01/2025**

Purpose

This Jersey Aviation Requirement (JAR) details requirements governing Aerodromes in Jersey.

- (a) These Requirements are not in themselves Law. Failure to comply may not constitute an offence under penal law. However, the Requirements repeat or reproduce many of the provisions of the Air Navigation (Jersey) Law 2014. In addition, the Requirements are the means for the Bailiwick of Jersey, as a contracting substate of the Convention on International Civil Aviation, to meet the standards and, where applicable, recommended practices as set forth in Annex 14 to the 1944 Chicago Convention. Therefore, failure to comply with these Requirements may:
- (1) constitute a breach of the Law; and
 - (2) result in proceedings for breaches of the Law; or
 - (3) result in the refusal of initial issue or renewal of a certificate, license, approval or other authorisation issued by the Director; or
 - (4) result in action to suspend or revoke a certificate.
- (b) The Law and the international obligations pursuant to the Bailiwick of Jersey's status as a contracting substate of the Convention on International Civil Aviation detail the legal obligations governing the (Air Navigation (Jersey) Law 2014). The Law specifies these obligations in rather general terms, therefore there is a provision in The Air Navigation (Jersey) Law 2014, Article 164 (Publication of Requirements) to the Law which requires the Director to publish Requirements to augment, amplify and detail more precisely the manner in which these obligations shall be met. In addition, the Director is required, pursuant to Article 165 of the Air Navigation (Jersey) Law, 2014 to ensure that the standards of the Annexes of the Chicago Convention are complied with. The Requirements, which meet or exceed those standards are thus the mandatory means by which the authorisation holders will be able to satisfy the Director as to the fulfilment of their obligations.

Related Laws and Regulations

- ICAO Annex 14 – Aerodromes
- Civil Aviation (Jersey) Law, 2008
- Air Navigation (Jersey) Law, 2014
- UK (EU) No 139/2014 – Aerodrome Regulation

Additional Publications and Guidance documents

Certified aerodromes shall comply with the UK CAA publications listed below where the content is not contained within the Aerodrome Regulation and/or associated CS/AMC/GM.

All references to the “CAA” within the UK CAA publications and/or guidance documents shall be taken to mean the oDCA for applicability in the Bailiwick of Jersey.

- CAP 168 – Licensing of Aerodrome
- CAP 637 - Visual Aids Handbook
- CAP 642 - Airside Safety Management
- CAP 683 - The Assessment of Runway Surface Friction Characteristics
- CAP 699 - Framework for the Competence of Rescue and Fire Fighting Service Personnel
- CAP 700 - Operational Safety Competences, Training and Proficiency Checks
- CAP 738 - Safeguarding of Aerodromes
- CAP 772 - Wildlife Hazard Management at Aerodromes
- CAP 791 - Procedures for Changes to Aerodrome Infrastructure
- CAP 795 - Safety Management Systems - Guidance to Organisations
- CAP 1054 - Aeronautical Information Management
- CAP 1150 - Guidance on delivering an effective Airport Rescue and Fire Fighting Service (RFFS)
- CAP 1168 - Guidance Material for Organisations, Operations and Design Requirements for Aerodromes
- CAP 2173 - Assessment, Measurement and Reporting of Runway Surface Conditions for Certificated Aerodromes

Definitions

Aerodrome - An aerodrome is a defined area (including any buildings, installations and equipment) on land or water or on a fixed, fixed offshore or floating structure intended to be used either wholly or in part for the arrival, departure and surface movement of aircraft.

Effectivity

The requirements of this JAR are effective as per the publication date listed in the footer, except:

(a) Where indicated otherwise,

(b) for changes that have been introduced with the latest revision that:

- (1) are new or more stringent than the previous issue, in which case the effectivity date is 3 months after the publication date,
- (2) require amendment of manuals and/or procedures only, for which a maximum of 3 months after publication date is accepted.

Aerodrome Requirement

Organizations wishing to hold an Aerodrome Certificate in the Bailiwick of Jersey, should apply to the DCA by completing form ODCA 304 (Application for an Aerodrome Certificate). The DCA shall provide details of the process to be followed which is defined in ODCA procedures.

The applicant must demonstrate compliance with United Kingdom (EU) Regulation No 139/2014 and its Implementing Rules as if they took effect in Jersey, subject to all necessary local modifications as may be defined by the DCA. (See list of documents required under Demonstration of Compliance).

Once satisfied that the applicant demonstrates the necessary compliance, the Director of Civil Aviation (DCA) will issue an Aerodrome Certificate pursuant to Article 125 of the Air Navigation (Jersey) Law, 2014.

Demonstration of Compliance

The applicant must demonstrate a suitable means of compliance process and mechanism, including the provision of suitable postholders. The following documents should be submitted as part of the application when applying for an Aerodrome Certificate;

- Aerodrome Manual (accompanied by a completed Aerodrome Manual Checklist)
- Certification Basis (CB)
- Operations Basis (OB)
- Criteria for Deviations – Safety Assurance Document (SAD)(as required)
- Assessment of the level of operational competences

Safety oversight and audits

The DCA has overall responsibility for oversight of the aerodrome and shall undertake regular audits to be satisfied that the prescribed requirements, any conditions and/or limitations placed on the Certificate have been met.

The applicant is required to comply with the terms and conditions of the Aerodrome Certificate and the aerodrome manual.

Aerodrome Certificate validity

An Aerodrome Certificate shall remain valid for a fixed period (up to a maximum of four years) from the date of issue, unless otherwise suspended, amended, or revoked by the Director of Civil Aviation.

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